

Canada Greener Homes Grant Portal Login and Application Protocol (By Canada Energy Audit Ltd.)

1. Go to <https://www.nrcan.gc.ca/energy-efficiency/homes/canada-greener-homes-grant/23441> and click on “Register or login to the portal”.

What's available through the initiative?

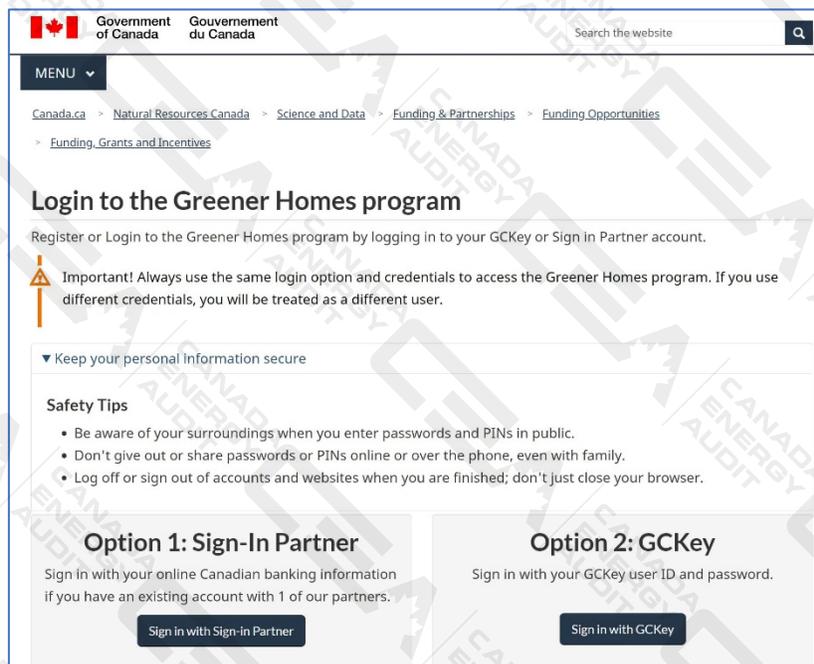
- ✓ **Up to 700,000 grants of up to \$5,000** to help homeowners make energy efficient retrofits to their homes, such as better insulation
- ✓ **EnerGuide evaluations (worth up to \$600) and expert advice** to homeowners so they can begin to plan their retrofits
- ✓ **Recruitment and training of EnerGuide energy advisors** to meet the increased demand; this will create new jobs across Canada.

Participants are eligible for up to \$5,600 total under the initiative. Updates will be provided over the life of the initiative to keep homeowners informed. As part of our work, we are committed to ensuring Greener Homes reaches diverse Canadians including those living in remote and northern communities and those with limited internet access. We are working on building a diverse network of energy advisors to provide career opportunities to all Canadians and to meet the need of our communities.

[Submit your energy advisor recruitment, training and mentorship project proposal by July 8, 2021.](#)

Start your energy-efficient retrofits **Register or login to the portal** Train to be an energy advisor

2. Choose either “Sign in with Sign-in Partner” or “Sign in with GCKey” (**Important:** Before you choose, please be aware that, for the future logins, you can ONLY use the **same initial login method** to access your Greener Homes Program account.)



The screenshot shows the login page for the Greener Homes program. At the top, there is a navigation bar with the Government of Canada logo and a search bar. Below the navigation bar is a breadcrumb trail: Canada.ca > Natural Resources Canada > Science and Data > Funding & Partnerships > Funding Opportunities > Funding, Grants and Incentives. The main heading is "Login to the Greener Homes program". Below this, there is a sub-heading: "Register or Login to the Greener Homes program by logging in to your GCKey or Sign in Partner account." A warning icon and text state: "Important! Always use the same login option and credentials to access the Greener Homes program. If you use different credentials, you will be treated as a different user." Below this is a section titled "Keep your personal information secure" with "Safety Tips" listed: Be aware of your surroundings when you enter passwords and PINs in public; Don't give out or share passwords or PINs online or over the phone, even with family; Log off or sign out of accounts and websites when you are finished; don't just close your browser. At the bottom, there are two options: "Option 1: Sign-In Partner" with a button "Sign in with Sign-in Partner" and "Option 2: GCKey" with a button "Sign in with GCKey".

3. If you choose **Sign in with Sign-in Partner**, please login by using your bank information.
4. If you choose **Sign in with GCKey**, please follow the website Step-by-Step instruction to create your GCKey.
5. After Signed in, please fill in the info to finalize the registration.

Please provide the following information to start the registration process for the Greener Homes program.

| |
|------------|
| First Name |
| Last Name |
| Email |
| Phone |
| Mobile |

Register

6. After seeing the following message, please check your email box (including Junk mail box) for an email containing the activation link.

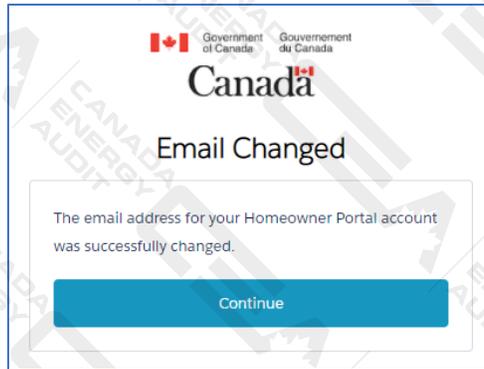
Thank you. We have sent you an email to complete the registration process. Please check you inbox.

Please provide the following information to start the registration process for the Greener Homes program.

7. Please click the activation link within **72 hours**.



8. After clicking the link, the following message will show.



9. After clicking "Continue" → "Finish Login", following page will appear, click on "New Application"



10. Make sure you read carefully. If you consent, please tick the checkbox and click "Next"

Sharing EnerGuide Evaluation Data with Partners:

In the event that another federal department, provincial/territorial or municipal government, or a utility company that has an agreement with NRCan offers a homeowner benefit based on the NRCan assessment, I authorize NRCan to provide my personal information directly to this party.

Natural Resources Canada's Use of Data for Statistical Analysis and Quality Assurance:

The data collected in the electronic file will be provided to NRCan for the purpose of statistical analysis and quality assurance.

I agree

Consent to be Contacted by Natural Resources Canada

I give permission to be contacted by Natural Resources Canada or its representatives by phone, email, or other electronic means with respect to my experience with the Canada Greener Homes Grant to inform future programs and policies related to energy efficiency. I acknowledge that I may withdraw my consent at any time by providing the required notice by sending an email to: nrcan.canadagreenerhomesgrant-subventionmaisonsvertes.nrcan@canada.ca

I agree

Public disclosure of data:

You are asked to complete this section whereby you chose whether or not you consent to publically disclose information about your EnerGuide evaluation. Your written consent allows NRCan to share and disclose your information on a publicly accessible website that would provide information on your home's energy use.

My consent continues until NRCan receives notice from me that I have updated or withdrawn my consent to disclosure.

I Disagree
 I Agree

11. Please fill in your home information, then click on “Next”. **Important:** Please **DO NOT** tick the box indicated (in red) **IF** your EnerGuide evaluation was completed **before April 1, 2020**. Evaluations completed before this date are not considered recent. You will need to get a new pre-retrofit evaluation.

Please provide the following information about your home to continue your registration in the Canada Greener Homes Grant Initiative.

Property Address

* Street

* City

* Province

--Select Province--

For homeowners in Quebec, please go through the [R noClimat](#) program and for homeowners in Nova Scotia, please go through [Efficiency Nova Scotia's Home Energy Assessment program](#) to access your EnerGuide energy evaluation.

* Postal Code (Enter a valid postal code and in format A9A 9A9)

* Property Type

--Select Property Type--

I confirm this is my primary residence

* Assessment Tax Roll No. ⓘ

Note: First Nations individuals and organization/government applicants living on reserve will have alternate proof of ownership documents. If you are a representative of either of these groups below and want to register, please contact 1-833-674-8282 and we will take your information and call you back.

- Indigenous governments or organizations (e.g., band councils, land claim organizations)
- Housing management bodies and other representative or Indigenous service delivery organizations with formal partnerships with Indigenous governments or organizations

I already have a recent EnerGuide evaluation of my home

Note: Please do not tick this box if your EnerGuide evaluation was completed before April 1, 2020. Evaluations completed before this date are not considered recent. You will need to get a new pre-retrofit evaluation.

* Preferred method of communication

--Select Preference--

Previous Next

12. Please choose a service organization (e.g. **Canada Energy Audit Ltd.**)

Natural Resources Canada: Canada Greener Homes Grant



Please choose one of the EnerGuide service organizations active in your area. An energy advisor affiliated with the service organization will contact you to schedule a pre-retrofit home evaluation.

* Please a service organization:

Canada Energy Audit Ltd

Previous Next

13. **Uploading** a copy of a recent valid government issued identification (such as a drivers license) to proof your address.

Application Created!

Please provide proof of address by uploading a copy of a recent valid government issued identification (such as a drivers license).

This document will be used as proof of residence.

Upload document

Format PDF, JPG, JPEG, PNG.

Or drop files

Declaration – Application to the Canada Greener Homes Grant (the “Initiative”)

As an eligible applicant to the Canada Greener Homes Grant, I declare and attest to the following:

- I am eligible for a grant under the Initiative;
- My application for the Canada Greener Homes Grant consists of: an eligibility application form, a request for reimbursement, and all documentation required to be submitted to Natural Resources Canada by myself, the Service Organization or the Energy Advisor(s) who carried out the pre- and post EnerGuide evaluation of my eligible residence (“Application”). I agree to provide any additional requested information and supporting documents needed to evaluate the Application;
- The information I am providing in the Application is true, accurate and complete. I acknowledge that it is an offence to knowingly make false or misleading statements;
- I acknowledge that incomplete Applications, including a failure to comply with Application requirements may delay the processing of the Application or render the Application ineligible for payment under the Canada Greener Homes Grant;
- I acknowledge that the maximum amount of funding under this grant program is \$5,600, and that submission of this Application does not constitute a commitment on the part of Natural Resources Canada to award funding;
- I understand that grants will be processed and awarded on a first-come, first-served basis until all available funds for the Initiative have been allocated, and that no payment can be made under the Canada Greener Homes Grant if funding for the program is modified or terminated by Parliament.
- I understand that Service Organizations and Energy Advisors operate as independent businesses, and are not agents, partners, or employees of Natural Resources Canada;
- I acknowledge that Natural Resources Canada does not endorse the services of any contractor or builder; of any Service Organization or Energy Advisor; or any specific product, and accepts no liability in the selection of builders, materials, products, or performance of workmanship. I will indemnify Natural Resources Canada from any claim or cause of action arising from activities under the Canada Greener Homes Grant;
- I agree that this Declaration, together with my Application and Funding Approval Notice, form a binding agreement with Her Majesty the Queen in right of Canada, as represented by the Minister of Natural Resources Canada.

I have read, understood and agree to the Declaration above.

14. **Completed.** Once NRCan officers have reviewed your application for registration and if you are deemed eligible, an energy advisor who works for a service organization (**e.g. Canada Energy Audit Ltd.**) will contact you to schedule a pre-retrofit EnerGuide evaluation.

Natural Resources Canada: Canada Greener Homes Grant



Thank you for completing the Canada Greener Homes Grant registration process!

Once our program officers have reviewed your application for registration and if you are deemed eligible, an energy advisor who works for a service organization will contact you to schedule a pre-retrofit EnerGuide evaluation.